

FORM 1

INTERVIEW WITH AUTHORITIES

The purpose of this form is to synthesise the information gathered in the interview with local authorities.

This interview is meant to be short and open. It is the entry point to context analysis. If the authorities have the time and they live in the community, they can be invited to participate in the collective interview, but this can be avoided if there is a possibility of interference / pressure from authorities to the representation of the community (Form 2).

Make sure not to raise expectations and to properly explain the objective of the interviews.

Apart from authorities, representatives of the Civil protection would be most welcome in this [interview](#)^[1].

Last but not least, it is essential to try to find out the rationale of the interviewees' answers and the reasons behind their choices.

Review of forms, how to add and update content. Use colours to define what is more specific to rural context / urban context

- Common to rural / urban context (questions already existing in the form): black
- Common to rural / urban context (new topics): blue
- Already existing / specific only or mainly to rural context: green
- New topics / Reformulated topics specific to urban context: orange

Report -> Where in the report is needed the information gathered from a question

- If you wish to add questions, please do it at the end of a section so the numbers of the questions do not vary. If you propose to eliminate a question because of a lack of relevance, please put a comment and we will discuss. This way we preserve the links between the questionnaires and the report template.

1	Form n°	Research location	Interviewers	Date	Contacts of resource persons
2	Location (Coordinates of the meeting site)				
3	Persons present in the interview with the authorities (if it has taken place)	Given name	Surname	Organisation/position	
4	Questions for the authorities	4.1 Population in the studied area (<i>number of inhabitants, existing communities, migration patterns, average family size, etc.</i>)			

		<p><i>Report -> 2.2. Population / 2.5. Stakeholder mapping</i></p> <p>4.2 Brief history of the location (<i>just the essentials: when it was founded or created, when different built areas began, etc.</i>)</p> <p><i>Report -> 2.1. History</i></p> <p>4.3 What is the governance system in the area (<i>Local government, local administration, local traditional leadership...</i>)</p> <p><i>Report -> 2.4. Governance / 2.5. Stakeholder mapping</i></p> <p>4.4 What policy & regulatory framework is effectively applied in this location related to housing, land & property, construction, etc.? (<i>whether formal or informal</i>)</p> <p><i>Report -> 2.7. Regulatory framework of construction sector / 2.8. Access to land - housing</i></p> <p>4.5 What is the recovery/ development strategy for the location? (<i>future plans</i>). Disaster recovery plans at local level (level of the district / municipality...)</p> <p><i>a. What is the long-term plan for reconstruction and recovery work? Detail any plans the Municipality has, or any resources the municipality is planning to dedicate to this work.</i></p> <p><i>b. What is the planning for funding of reconstruction and recovery work in the future? Is this different from how funding is currently planned and allocated?</i></p>	
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	<p>c. <i>What capacity does your municipality require to complete similar reconstruction and recovery works in the future? Do you have that, or have plans to have that level of capacity?</i></p> <p>d. <i>What are the Palika plans for continuation of the NRA support for vulnerable groups (top-up, disabled-friendly construction, etc.)?</i></p> <p>e. <i>What is the Municipality's major focus in terms of urban housing/ traditional housing and what are the short term and long term needs of the urban population currently facing?</i></p> <p>f. <i>How did the Municipality handle the urban crisis? Both earthquake and pandemic? What are the habitat/housing risks present in the area?</i> <i>Report -> 2.6. Disaster Management and preparedness framework</i></p> <p>g. <i>Is there a preparedness strategy for recurrent disasters? Are there any early-warning systems in place? Are they efficient? (Probe for contingency plans after community level)</i></p> <p>h. <i>Is there any Disaster management committee? Such as LDCRP, WDMC, Task Force formation ((Disaster Need Assessment (DNA), First Aid and Search & Rescue Task Force)</i></p> <p>i. <i>How well equipped is the Municipality for a next disaster? Technical HR, reserve fund, stockpiling, communication strategy, etc</i></p> <p>j. <i>Has the municipality planned mitigation activities for disaster management ?.</i></p>	
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		<p><i>Report -> 2.6. Disaster Management and preparedness framework</i></p> <p>4.6 Have any campaigns been promoted in the last 5 years (<i>or are planned</i>) related to construction / <i>access to housing</i>? Who did the campaigns? Which, how, what coverage, any results/feedback, challenges? <i>Report -> 2.8. Access to land - housing</i></p> <p>4.7 Which source of information do people trust the most when receiving information related to construction, DRR? <i>Report -> 2.9. Communication (trusted sources of information) / 2.10. Engagement channel register</i></p> <p>4.8 How do you usually communicate with the community, how do you transmit specific messages or take feedback? Through what channel/ how do people like to be informed? Do you have any challenges to reach everyone in the community? <i>Report -> 2.9. Communication (trusted sources of information) / 2.10. Engagement channel register</i></p> <p>4.9 What stakeholders should be taken into account in the event of a construction project in the area? What influence do they have? When is it most appropriate to engage</p>	
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		<p>with these groups? What are the barriers to access key stakeholders or their information? <i>Report -> 2.5. Stakeholder mapping</i></p> <p>4.10 What organisations (<i>governmental, NGOs, private...</i>) are present in the area? What projects do they implement? Have these organizations been working in the sector of DRR, Housing reconstruction and Urban recovery? <i>Report -> 2.5. Stakeholder mapping</i></p> <p>4.11 What physical development, main infrastructure features are available in your community / <i>area?</i> (<i>water piping, stabilisation of slopes, water and sanitation facilities, public buildings, public transport, telecommunications, electricity supply</i>) <i>Report -> 2.11. Services (administration, education, health, markets, etc.) / 2.12. Water / 2.13. Sanitation</i></p> <p>4.12 What are the main diseases present in the community / area in relation to shelter/housing? (<i>respiratory infections -including pneumonia-, malaria, tuberculosis, diarrhoea, trachoma or eye-infections, mental health challenges/ issues..</i>)? <i>Report -> 3.2. Diseases related to shelter/housing</i></p>	
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		<p>4.13 Is there a link between different types of habitat design and diseases? (<i>by materials, by age class, by disease typology, by level of income...</i>)</p> <p><i>Report -> 3.2. Diseases related to shelter/housing</i></p> <p>4.14 a. What are the main obstacles people are facing to build better/safer or access to better housing solutions?</p> <p>b. What are the barriers to access to finance, housing, land, services, multi-ownerships?</p> <p>c. What is the most critical component in reconstruction/recovery (Size/safety/material/design/cost/services)</p> <p><i>Report -> 3.3. Obstacles for the access to decent housing</i></p> <p>4.15 What information might people need to achieve healthier/more resilient housing outcomes? How can this be communicated? <i>Report -> 5.3. Achievable and affordable physical improvements</i></p> <p>4.16 What are the achievable physical improvements that are or could be accomplished by the households/communities to improve housing/health conditions with little means? <i>Report -> 5.3. Achievable and affordable physical improvements</i></p> <p>4.17 What are the habitat/housing risks</p>	
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		<p>present in the area?</p> <p><i>Report -> 5.1 Weaknesses</i></p> <p>4.18 What are the main quarry sources in the municipality ?</p> <p><i>Report -> 4.6. Materials</i></p> <p>4.19 What is the urban poor population? Why it is different than rural poor? What factors contribute them to face poverty? Are the vulnerable population affected disproportionately or any pre-existing vulnerabilities ? What about urban squatters?</p> <p><i>Report -> 2.8. Access to land - housing</i></p> <p>4.20 Is there any financial assistance mechanism? (Revolving fund, Municipal support plan..). If there is a financial assistance mechanism, describe it.</p> <p><i>Report -> 2.8. Access to land - housing</i></p> <p>4.21 What are the pros and cons of retrofitting and can it be scaled to support urban resilience, considering future disasters?</p> <p><i>Report -> 2.8. Access to land - housing</i></p> <p>4.22 Is there any plan to takeover remaining housing reconstruction after NRA's Exit? How is municipality planning to complete recovery?</p> <p><i>Report -> 2.6. Disaster Management and preparedness framework</i></p>	
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Other information as related to the discussion (shelter).